

State of Louisiana * Parish of Ouachita/Morehouse * 4th Judicial District Court

Filed: _____
VS. NUMBER _____ (Division _____)

By Dy _____
Clerk: _____

IMMEDIATE INCOME ASSIGNMENT ORDER

NOW, INTO COURT, comes ____, and moves for the immediate withholding by _____, hereinafter referred to as the APAYOR®, an amount sufficient to satisfy the current child support obligation in the above referenced case, all in accordance with applicable Louisiana law, including, but not limited to LSABR.S. 46:236.3 and LSABR.S. 9:303:

IT IS ORDERED:

1. That the PAYOR of any income including, but not limited to wages, salary, commission, compensation as an independent contractor, disability, unemployment compensation, workers' compensation, annuity and retirement benefits, and any other payments made by any person, private entity, Federal or State governments, any unit of local government, school district or any entity created by public act shall withhold from the income of _____, hereinafter referred to as the OBLIGOR®, Social Security Number _____, the amount of \$ _____ per _____, but not to exceed fifty percent of disposable income as defined in R.S. 13:3881.
2. That payments shall be made payable to [Party, Name], and shall be mailed directly to him/her at the following address: _____.
3. That the PAYOR shall begin withholding from the income of the OBLIGOR the amount for the current support beginning no later than the first pay period that occurs following receipt of a certified copy of this order and continuing until served with further order of this Court.
4. That the PAYOR may, at its option, deduct a processing fee not to exceed three dollars (\$3.00) from the income of the OBLIGOR each pay period during which this *Immediate Income Assignment Order* is in effect.
5. That when the PAYOR receives two or more orders to withhold income for support from the same OBLIGOR, the orders shall be prorated. If there are insufficient funds available to satisfy all orders, the orders for current support shall be given priority on a prorated basis.
6. That if the income seized is from disposable earnings, the total amount PAYOR shall withhold for all support orders shall not exceed fifty percent (50%) of disposable earnings as defined in LSABR.S. 13:3881.
7. That the PAYOR shall not discharge or otherwise penalize any OBLIGOR because of the duty to withhold income.
8. That this order to withhold income shall be given preference to any other garnishment proceeding as required by LSABR.S. 46:236.3(H).
9. That the total amount withheld for child support shall be forwarded immediately to the [Party, Name], as provided hereinabove.
10. That this Order be effectuated immediately and served upon the PAYOR of any income.

THUS DONE AND SIGNED on the ____ day of _____, 20____, at _____ Louisiana.

DISTRICT JUDGE

APPROVED AS TO FORM AND CONTENT:

Plaintiff Defendant

Address (if party is not represented) Address (if party is not represented)

Name (or City, State, Zip Code for IPP) Name (or City, State, Zip Code for IPP)
Counsel for Plaintiff Counsel for Defendant

PLEASE SERVE THE PAYOR AS FOLLOWS:

Employer
Address
City, State, Zip Code

